The Supreme Court
State of Washington

MARY E. FAIRHURST
JUSTICE
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August 15, 2014

Honorable Chief Justice Barbara Madsen
Board for Judicial Administration, Chair
Temple of Justice
415 12th Avenue SW
Olympia, WA 98504-0929

Honorable Judge Kevin Ringus
Board for Judicial Administration, Member-Chair
3737 Pacific Hwy. E
Fife, WA 98424-1135

Re: BJA Request for the JISC to Review JIS Committees and Workgroups.

Dear ~~Chief Justice~~ Barbara Madsen and Judge Ringus:

As Chair of the Judicial Information Systems Committee (JISC), I am responding to your letter dated March 3, 2014, where you asked the Chairs of various committees being supported by the Administrative Office of the Courts (AOC) to re-examine the need for the committees and workgroups. The JISC is the authorizing entity for 29 various subcommittees and workgroups.

Your request was presented for discussion at the April 25 JISC meeting. At that meeting it was agreed that the Chairs of the various JIS subcommittees and workgroups would respond to the following questions regarding their committee's work along with a recommendation to either keep the committee going or to abolish it:

1. Do you have a current charter?
2. When was the last time you met as a committee?
3. What are the major products your committee has produced or what major decisions and/or recommendations have been made in the last year?
4. Has your committee fulfilled its intended purpose?

5. Do you recommend your committee continue or be abolished?
6. If your committee continues to exist, what are your goals or objectives for the next year?

AOC collected the information that was provided by the Chairs of the various committees and workgroups and presented the recommendations to the JISC at the June 27, 2014 meeting. Below is the recommendation that was approved by the JISC at that meeting:

Section A – these three committees and workgroups have completed their work, fulfilled their intended purpose, and will be abolished immediately.

Section B – these committees and workgroups all have current charters and will continue to exist as they are necessary and provide on-going value to the JIS court community and AOC.

Section C – These committees are all IT project related, have current charters, and will end once the IT project is completed.

Committee Name	Authorizing Entity	Current Charter	Committee Sunset Date	JISC Recommendation
Section A				
Data Management Steering Committee	JISC	No	Immediately	***Abolish***
JIS Local CMS Policy Workgroup	JISC	No	Immediately	***Abolish***
JISC Baseline Service Level Workgroup	JISC	No	Immediately	***Abolish***
Section B				
JISC Executive Committee	JISC	Yes	On-going	Continue
JIS Codes Committee	JISC	Yes	On-going	Continue
Data Dissemination Committee	JISC	Yes	On-going	Continue
Accounting Workgroup	JISC	Yes	On-going	Continue
Appellate Court Level User Group	JISC (IT Governance)	Yes	On-going	Continue
Superior Court Level User Group	JISC (IT Governance)	Yes	On-going	Continue
Courts of Limited Jurisdiction Level User Group	JISC (IT Governance)	Yes	On-going	Continue
Multiple Court Level User Group	JISC (IT Governance)	Yes	On-going	Continue

Supreme Court Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Court of Appeals Executive Committee Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Superior Court Judges' Association Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Washington State Association of County Clerks Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Association of Washington Superior Court Administrators Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Superior Court Judges' Association – Family & Juvenile Law Committee	JISC (IT Governance)	Yes	On-going	Continue
Washington Association of Juvenile Court Administrators Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
District and Municipal Court Judges' Association Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
District and Municipal Court Management Association Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Misdemeanant Corrections Association Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Data Dissemination Committee Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Data Management Steering Committee Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
Codes Committee Endorsing Group	JISC (IT Governance)	Yes	On-going	Continue
AOC Endorsing Group (endorses for non-court communities)	JISC (IT Governance)	Yes	On-going	Continue
Section C				
SC-CMS Project Steering Committee	JISC	Yes	End of Project	Continue
AC-ECMS Project Steering Committee	JISC	Yes	End of Project	Continue
SC-CMS Court User Workgroup	JISC	Yes	End of Project	Continue

ITG Request #41 – CLJ Data Destruction Project Steering Committee	JISC	Yes	End of Project	Continue

If you have any questions, please feel free to contact me at 360-357-2053.

Very truly yours,

Mary

MARY E. FAIRHURST

cc: Callie Dietz, State Court Administrator
Vonnie Diseth, CIO/Director, Information Services Division, AOC
Shannon Hinchcliffe, BJA Administrative Manager
JISC Members